



PHOENIX COUNTRY CLUB

Employment Application

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability or national origin. Consistent with the Americans with Disabilities Act, applicants may request accommodation needed to participate in the application process. Phoenix Country Club has an employment-at-will policy. This means that the Club or the employee may terminate the employment relationship at any time with or without cause and with or without notice.

APPLICATION INFORMATION

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apt/Unit #

City State Zip Code

Phones: _____ Email Address: _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

	yes	no		yes	no
Are you legally eligible to work in the U.S.?	<input type="checkbox"/>	<input type="checkbox"/>	Are you currently employed?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever worked for PhoenixCC?	<input type="checkbox"/>	<input type="checkbox"/>	If so, when? _____		
Have you ever been convicted of a crime other than a minor traffic violation?	<input type="checkbox"/>	<input type="checkbox"/>	If yes, explain: _____		
Are you or any of your family members a Member at PhoenixCC?	<input type="checkbox"/>	<input type="checkbox"/>	If yes, who? _____		

How did you hear about our open positions? _____

If referred by an employee, list employee name: _____

PREVIOUS EMPLOYMENT

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

May we contact any of your previous supervisors for a reference? ☐ yes ☐ no

What makes you unique? This is an opportunity to briefly state qualities about yourself that would encourage PhoenixCC to select you instead of other applicants.

REFERENCES

Please list three professional references

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

EDUCATION/CERTIFICATIONS

High School: _____ Address: _____

Did you graduate? _____ Degree: _____

College: _____ Address: _____

Did you graduate? _____ Degree: _____

Other: _____ Address: _____

Did you graduate? _____ Degree: _____

Certification: _____ Year Obtained: _____

Certification: _____ Year Obtained: _____

DISCLAIMER AND SIGNATURE

The first step for employment consideration with Phoenix Country Club is submitting to a Drug/Alcohol screening with a local laboratory. No further steps in consideration will follow until screening results are received. The result must show "NEGATIVE" for being under the influence of either illegal substances or alcohol.

Any misrepresentation on this application or your resume may result in rejection for consideration for employment with Phoenix Country Club. Your name will be entered into our "Ineligible for Hire" records. If you are already employed by Phoenix Country Club, discovery of misrepresentation may result in immediate dismissal.

By my signature below, I accept these terms for consideration of employment with Phoenix Country Club.

Signature of Applicant

Date